



*Nutritionally Yours*

---

Achieve Wellness through Mindful Nutrition!

### **Cancellation Policy**

We will make every effort to provide a courtesy confirmation call or email to remind you of your appointment. This service is only a courtesy. We do not overbook appointments and we make every attempt to create a schedule that will remain, on most instances, on time. As a result, your appointment time is reserved especially for you. In order to ensure that every client has fair access to schedule a timely appointment, we have adopted the following policy toward last minute cancellations and no shows:

We expect our clients to inform us in a timely manner if an appointment needs to be changed. While your personal reasons may vary, the ultimate result of a late cancellation or no show is time that another client was not given for their personal nutritional needs.

For non-emergency circumstances, we expect you to call or email to cancel or reschedule your appointment with at least 24 hours notice. If compelling issues are present, please let us know.

Emergencies DO NOT include: forgetting the appointment, choosing to do something else/be somewhere else other than your appointment, traffic congestion, and other avoidable circumstances.

We respect and value your time. We ask that you please respect our time in return.

Failure to cancel or reschedule your appointment in a timely manner as described above, will result in the following payment prior to rescheduling:

- **\$25 late cancellation fee**
- **\$100 no-show fee**

**I have read and understand the cancellation policy of Nutritionally Yours and agree to be bound by its terms. I also understand and agree such terms may be amended periodically by the practice.**

---

Signature of Client or Responsible Party if Minor

---

Date